



City of West Palm Beach  
Police & Fire Rescue



VOLUNTEER APPLICATION

Name: \_\_\_\_\_

First MI Last

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: (DAY) \_\_\_\_\_ (EVENING) \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_  
M D Yr

Education (Circle the highest grade completed):

High School 1 2 3 4 College: 1 2 3 4 5 6 7 8

Other (explain): \_\_\_\_\_

Degrees/Certificates: \_\_\_\_\_

Circle Days Available: Mon Tues Wed Thurs Fri

Hours Available Each Day: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_ Your position \_\_\_\_\_

May we contact your employer as a reference? \_\_\_\_\_

Return Completed Applications  
and copy of Drivers License to:

Volunteer Coordinator  
600 Banyan Blvd  
West Palm Beach, FL 33401  
Phone: 561-822-1621 Fax: 561-822-1648

**Areas of interest:** (Circle all that apply)

- |                          |                |                     |
|--------------------------|----------------|---------------------|
| *Clerical/Office Support | *Data Entry    | *Citizens On Patrol |
| *Police Athletic League  | *Finance       | *Traffic Monitoring |
| *Parking Enforcement     | *Accreditation | *Organized Crime    |
| *Graffiti Eradication    | *Crime Scene   | *Crime Analysis     |
| *Fleet Maintenance       | *Crime Reports | *Lobby Greeter      |
| *Other: _____            |                |                     |

Please list any personal interests, special talents and any languages spoken other than English: \_\_\_\_\_

\_\_\_\_\_

List two personal references: (name, address, and phone number)

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

List one professional reference other than your current employer: (name, address, and phone number)

\_\_\_\_\_

\_\_\_\_\_

Please list any volunteer experience, community activities, training, internships, and special areas of study or research:

\_\_\_\_\_

Please outline your reasons for wanting to volunteer with the City of West Palm Beach:

\_\_\_\_\_

\_\_\_\_\_

**Have you ever volunteered for a Law Enforcement Agency?** \_\_Yes \_\_No

If yes, please list the agency, dates of service and the name of your supervisor: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a felony or misdemeanor, whether expunged or sealed, at any time? \_\_Yes \_\_No

If yes, please list charges, date of occurrences, and the location where the offense occurred: \_\_\_\_\_

\_\_\_\_\_



**West Palm Beach Police & Fire Rescue  
Volunteer Agreement**

In order to provide a satisfying volunteer experience and a comfortable work environment for all, I, \_\_\_\_\_, consent to do the following:

1. Bring to the attention of the Volunteer Coordinator any job related problems or grievances.
2. Fulfill my service commitment in a professional manner.
3. Notify my supervisor prior to being absent.
4. Accurately record my volunteer hours and report them to my supervisor.
5. Respect the confidentiality of all information observed and learned through my work at the West Palm Beach Police and Fire Departments. Any information contained in the records or received by personal communication will not be divulged outside of the Police and Fire Departments.
6. Notify my supervisor prior to terminating my volunteer service.
7. Return any and all identification, assigned uniforms and or equipment provided by the Department to the Volunteer Coordinator's office on my last day.
8. Use police department identification only within the scope of my particular duties. I understand that any other usage may lead to disciplinary action up to and including dismissal from the volunteer program.
9. Upon termination, I will complete an evaluation of the program and return it to the Volunteer Coordinator.

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Signature

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Date

**Automatic Disqualifiers**  
For Police and Fire Volunteers

The West Palm Beach Police Department will automatically disqualify any individual who has at any time:

1. Been convicted of a felony or any offense that would be a felony if committed in the State of Florida.
2. Been convicted of a misdemeanor involving perjury, false statement, moral turpitude, or domestic violence.
3. Used (tried) marijuana in the past three years.
4. Been dishonorably discharged from any branch of the United States Armed Forces.
5. Had excessive traffic violations within the past three years.
6. Lied during any part of the volunteer process.
7. Falsified any part of the volunteer application.

**Discretionary Disqualifiers**

The following disqualifiers may, upon review, make you ineligible for volunteer service with the West Palm Beach Police Department:

1. Alcohol misuse or abuse
2. Unlawful sexual conduct
3. Excessive traffic violations
4. Commission of a felony
5. Any discharge from the U.S. Military other than honorable.
6. Any other conduct or pattern of conduct that would jeopardize public trusts in the law enforcement profession.

I have read and understand the above disqualifiers.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

I also understand that if at anytime my actions warrant any type of disciplinary action I will first receive a verbal reprimand; 2<sup>nd</sup> would be written, 3<sup>rd</sup> will be suspension and the 4<sup>th</sup> will be an automatic dismissal from the volunteer program.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

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