

WEST PALM BEACH POLICE DEPARTMENT

II-21 TOBACCO POLICY

EFFECTIVE DATE: 01/01/2005

CALEA Standards: N/A

CFA Standards: N/A

I. POLICY: In keeping with the Florida Clean Indoor Air Act, this Department is dedicated to providing a healthy, comfortable and productive work environment for its members. The Florida Clean Indoor Air Act prohibits smoking in any area in which a fire or safety hazard exists and in "common areas", which are defined as any hallway, corridor, lobby, restroom, elevator, aisle, stairwell, entryway, or conference room. The purpose of this policy is to prohibit smoking and the use of tobacco products in all Police facilities, including all parking structures and police vehicles.

II. DEFINITION:

A. Facility- Will include, but is not limited to, the primary Police building and grounds, including parking structures, all substations or satellite offices, and any City owned or leased building or parking structure .

B. Police Vehicle- Including, but not limited to, any car, truck, boat, motorcycle, or aircraft owned or leased by the City.

III. ASSISTANCE PROGRAM:

A. Members who use tobacco products are encouraged to quit. Any member who wants to quit tobacco use may contact the City's Employee Assistance Program for help.

IV. PROCEDURE:

A. The designated tobacco use area is located on spine road under the west end of the bridge from the parking structure.

B. Use of tobacco products of any kind by Department members is prohibited in all other areas of the police administration complex, including all common areas of the buildings, grounds, and parking areas.

C. Use of tobacco products of any kind by Department members is prohibited in all police substations and satellite offices, including all common areas of these buildings.

1. Use of tobacco products will be restricted to an outside area designated by the owner of the facility or an area out of sight of the general public not in conflict with the Florida Clean Indoor Air Act.

D. Use of tobacco products of any kind by Department members is prohibited in all City owned or leased vehicles.

V. REFERENCE:

- FSS Chapter 386, Part II
- SOP # II-6 Employee Assistance Program.
- 3-5 Rules and Regulations.

Delsa R. Bush, Chief of Police

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Job Title Task Files: Supervisor