

WEST PALM BEACH POLICE DEPARTMENT

III-22 SPECIAL PURPOSE VEHICLE

EFFECTIVE: 04/04/2006

CALEA Standards: 41.1.4

CFA Standards: 17.02

I. POLICY: The purpose of this procedure is to establish guidelines for the operation of all special purpose vehicles owned or operated by the City of West Palm Beach Police Department. These vehicles will be used to patrol the areas of West Palm Beach that are inaccessible by any other mode of transportation or where such vehicles can assist in delivering law enforcement service.

II. AIRBOAT AND PATROL BOAT:

A. The airboat and/or patrol boat will be used in special purpose patrol, rescue operations, and salvage operations.

B. Routine requests to use the airboat and/or patrol boat will be made through the chain of command to the Community Response Supervisor.

C. Emergency requests to utilize the airboat and/or patrol boat during off hours will be made through the Community Response Supervisor or, if available, the Commander of the Community Response Division.

D. The airboat and/or patrol boat may respond to any situation where the legitimate purposes of law enforcement can be enhanced through the use of an airboat/patrol boat.

1. The airboat and/or patrol boat will obey all laws pertaining to the area in which they are deployed, i.e. Intracoastal Waterway, water catchment area, etc.

E. Qualifications and training:

1. An officer assigned to the airboat/patrol boat unit as an operator must be thoroughly familiar with the operation of airboats. This skill may be acquired from prior experience or from instruction received on the City owned airboat under the direction of the Community Response Section Supervisor.

2. The Community Response Section Supervisor will determine the appropriate skill level and qualifications of potential operators.

3. Persons assigned to operate the airboat/patrol boat must demonstrate proficiency in the operation of such vehicles. The Community Response Section Supervisor will be responsible for determining proficiency.

F. The Community Response Section Supervisor is responsible for ensuring that all maintenance is completed on schedule and that the craft is in operable condition.

1. Any officer who becomes aware of any mechanical problem or damage will report it immediately, in writing, to the Community Response Supervisor.

G. The airboat and patrol boat will be equipped with the following:

1. All items necessary to comply with state law.

2. Ear protection devices for all persons on board, if necessary.

3. A first aid kit.

4. Eye protection for all persons on board, if necessary.

H. Members who are assigned to the unit and have permission from the Community Response Supervisor are authorized to operate the Department airboat and patrol boat.

1. Members from other units who are familiar with the equipment and are authorized by the Community Response Supervisor may operate the airboat or patrol boat to meet the needs of a special event or special operation.

I. No civilian will be transported on any Department airboat without prior approval of the Community Response Supervisor or higher authority.

III. ALL-TERRAIN VEHICLES AND FOUR WHEEL DRIVE VEHICLES:

A. All-terrain Vehicles (ATV) and the Four Wheel Drive Vehicles (4 WD) will be used in special purpose patrol and rescue operations.

B. Routine requests to utilize the ATV and 4 WD will be made to the Community Response Supervisor.

C. Emergency requests to utilize the ATV and 4 WD during off hours should be made through the Community Response Supervisor. If the Community Response Supervisor is unavailable, make emergency requests through the Commander of the Community Response Division.

1. All requests to use City owned ATV's and 4WD by other components of the Department should be made through the Community Response Supervisor or the Commander of the Community Response Division.

D. The ATV and 4WD will respond to any situation where the legitimate purposes of law enforcement can be enhanced through their use.

E. No departmental ATV or 4WD will be used for personal business, recreation, or for any purpose that does not serve the legitimate needs of law enforcement or of the City of West Palm Beach.

F. Qualifications and training:

1. An officer assigned to the Community Response Section as an ATV and/or a 4WD operator must be thoroughly familiar with its operation. This skill may be acquired from prior experience and/or from instruction received on the ATV and 4WD under the direction of the Community Response Supervisor.

2. Anyone assigned to operate a 4WD must possess a valid Florida Driver License.

3. Persons assigned to operate the ATV and 4WD must demonstrate proficiency in the operation of such vehicles. The Community Response Supervisor will be responsible for determining proficiency.

G. The Community Response Supervisor will be responsible for ensuring that all maintenance is completed on the ATV and 4WD.

1. Any officer who becomes aware of any mechanical problem or damage will report it immediately, in writing, to the Community Response Supervisor.

H. The ATV and 4WD will be equipped with the following:

1. All items necessary to comply with state law.

2. Eye protection for all persons on board, if necessary.

3. A first aid kit in the 4WD.

I. Only members who are assigned to the unit, familiar with the equipment, and have the permission of the Community Response Section Supervisor are authorized to operate the ATV and 4WD.

K. No civilian will be transported on the ATV and 4WD without prior approval of the Community Response Supervisor or higher authority.

IV. POLICE MOTORCYCLE:

A. Motorcycles are deployed throughout the City assigned to special areas and duties by the Traffic Sergeant based on such considerations as, but not limited to:

1. Geographic zones.
2. Frequency of violations resulting in traffic crashes.
3. Patterns of traffic flow.
4. Amount of traffic.
5. Any other situation or factor that arises where the use of motorcycles will enhance the effectiveness of law enforcement.

B. Motorcycles are used primarily for, but not limited to:

1. Enforcing traffic laws.
2. Conducting traffic crash investigations.
3. Relieving traffic congestion through manual traffic direction.
4. Acting in any situation requiring a highly maneuverable vehicle.
5. Insuring the safe movement of both vehicular and pedestrian traffic.
6. Assisting with dignitary escorts.

C. The police motorcycle requires specialized training to ensure safe, effective operation. Each officer assigned to motorcycle duties will continue with a prescribed training program, as directed by the Traffic Sergeant.

1. All newly assigned motorcycle officers will successfully complete an 80 hour Basic Motorcycle course.
2. This training can be accomplished by a certified motorcycle instructor or school of the Traffic Sergeant's choice.
 - a. Advanced in-service training will be offered on a quarterly basis. This training will be conducted by the departments certified motorcycle instructor and coordinated by the motorcycle sergeant or a designee.
 - b. Each motorcycle officer will attend motorcycle training, preferably quarterly, but no less than annually, to maintain proficiency as directed by the Traffic Sergeant.
 - c. Officers may be assigned to remedial training by the Traffic Sergeant.
 - d. The instructor will insure all motorcycle training is properly documented as directed by SOP.

D. Each officer is responsible for maintaining his or her assigned motorcycle in a safe and clean operating condition. He or she will complete a daily check to include the overall cleanliness of the motorcycle and all fluid levels, condition of brakes, lights, steering, tires, etc. No motorcycle will be operated in an unsafe condition.

E. All motorcycles will be equipped with:

- a. All equipment required by Florida State Statute.
- b. Front and rear blue lights.
- c. A siren.
- d. Saddle bags or rear storage compartment(s).
- e. A windshield.
- f. Paint, decals and emblems clearly denoting the motorcycle as a police vehicle.

F. Members assigned to a motorcycle unit are authorized to operate a Police Motorcycle.

- 1. The Traffic Sergeant may temporarily assign the use of a Police Motorcycle to any member.

V. S.M.A.R.T. TRAILER:

A. Speed Measuring Awareness Trailers (SMART) will be deployed throughout the City assigned to special areas by the Traffic Sergeant based on such considerations as, but not limited to:

- 1. Complaints of speeding in a geographic area.
- 2. Frequency of traffic crashes in an area.
- 3. Patterns of traffic flow.
- 4. Amount of traffic.
- 5. Requests by citizens or,
- 6. Any other situation or factor that arises where the use of the SMART trailer will enhance the effectiveness of law enforcement.

B. Instructions, conditions, and limitations of usage;

- 1. The SMART trailer may be utilized throughout the City.
- 2. The SMART trailer is used to increase the awareness of the motoring public as to posted speed limits and their current speed.

C. All requests for utilization of the SMART trailer will be directed through the Traffic Sergeant.

D. The SMART trailer requires specialized training to ensure safe, effective operation and its use will be under the direction of the Traffic Sergeant.

- 1. This training will be accomplished by the manufacturer, a member of the Traffic Section who has been trained in the use of the equipment by the manufacturer or another member of the Traffic Section.

E. The Traffic Sergeant will be responsible for the maintenance and repair of the SMART trailer.

F. The SMART trailer is self-contained and has no special equipment installed not provided by the manufacturer.

G. The only persons authorized to operate the SMART trailer are the members assigned to the Traffic Section.

VI. HELICOPTER:

A. The objective of the West Palm Beach Police Department's Aviation Unit is to increase the overall effectiveness of law enforcement operations in the City of West Palm Beach by the use of air patrol, air surveillance, and air search.

- B. Helicopter pilots will follow all Federal Aviation Administration (FAA) regulations.
- C. Emergency requests to use the aviation unit will be made through the Community Response Commander or Special Services Supervisor. If he or she is not available, requests will be made through the Aviation Unit Chief Pilot or the pilot who is on duty.
- D. The Aviation Unit may respond to any situation where the legitimate purpose of law enforcement can be enhanced through the use of aircraft provided the existing conditions are conducive to safe operation and the provisions of Department policy and procedure are met.
- E. In all cases, the pilot will make the ultimate decision to use the aircraft based on existing conditions such as weather, physical condition of the pilot and aircraft, and the ability of the pilot or aircraft to perform the requested task.
- F. The Department aircraft will not be used for personal business, recreation or any other purpose that does not serve the legitimate needs of law enforcement or the City of West Palm Beach.
- G. Civilians will not be transported in any Department aircraft unless permission has been granted by the Community Response Commander, Special Services Supervisor, or the Chief of Police.
- H. Qualifications and training:
1. An officer assigned to the Aviation Unit as a pilot must be licensed by the Federal Aviation Administration (FAA) to operate the type of aircraft being used and hold at least a Commercial Pilot License for that class and type of aircraft.
 2. Pilots must maintain a current medical certificate of at least Class II as required by the Federal Aviation Administration.
 3. Training may consist of FAA approved schools and seminars or pilot initiated practice of various maneuvers and tactics intrinsic to the use of aircraft for law enforcement purposes.
 4. Pilots must satisfy all requirements of the current insurance carrier.
- I. Aircraft equipment:
1. All equipment necessary to comply with Federal Aviation Administration regulations.
 2. Radio equipment necessary to communicate with Dispatch Operations and mobile units.
 3. An interior auxiliary light source available to the pilot during night operations.
 4. Search lights to facilitate aerial searches during darkness.
 5. The aircraft may carry any other equipment deemed appropriate to promote the safe and efficient operation of the aircraft as determined by the Chief Pilot.
- J. The Chief Pilot will be responsible for the following:
1. Ensure all inspections and maintenance of the aircraft are completed.
- K. The pilot in command on each flight will:
1. Check the aircraft to ensure the fitness of the aircraft for flight and the safe operation of the aircraft during flight.
 2. Be responsible for decisions concerning flight safety.

3. Submit required Department paperwork at the end of each flight, in addition to any F.A.A. required documentation.
4. Ensure the aircraft is left in a fueled and operable condition at the end of each flight.

L. The observer will:

1. Monitor radio transmissions and handle all police related communications during flight.
2. Aid the pilot by being alert to conditions which would create hazards to flight safety.
3. Operate the search light and assist ground units with aerial search coordination.
4. Maintain a clear area near the tail rotor during ground operations.

M. The Community Response Supervisor will ensure:

1. The qualification of each pilot along with copies of their licenses, certifications, and other appropriate documents are maintained in the pilot's training jacket.
2. Dispatch Operations has a current list of all Aviation Unit Members subject to notification or call out and appropriate telephone numbers.

N. The only persons authorized to operate the helicopter are Department pilots who have met all required training and qualifications and have satisfied all requirements of the current insurance carrier.

VII. PRISONER TRANSPORT VAN:

A. When available, the Prisoner Transport Van will transport adult prisoners to and from the Palm Beach County Jail and juveniles arrestees to the Juvenile Assessment Center.

1. The Prisoner Transport Van will not transport truants to the Truancy Interdiction Center unless a large group of juveniles are detained in a single incident.
2. At the discretion of a supervisor or the Special Events Coordinator, the Prisoner Transport Van will be assigned to special events where large crowds are anticipated so patrol units may remain in-service and not be burdened to transport prisoners.
 - a. Officers assigned to the prisoner transport van during special events will, in addition to transporting prisoners, perform other duties as assigned by the event supervisor.
3. The prisoner transport van may be assigned to patrol certain areas where the use of such a vehicle may effectively enhance the needs of law enforcement.
4. The Prisoner Transport Van will be used in any situation deemed necessary by a supervisor.

B. Qualifications and training:

1. Only sworn members of the Department with a valid Florida Driver license may transport prisoners in the Prisoner Transport Van.

C. Each officer assigned to the Prisoner Transport Van is responsible for promptly reporting, in writing, any mechanical problem or damage to his or her immediate supervisor.

1. The Fleet Coordinator is responsible for ensuring maintenance is performed on a regular basis.

D. Equipment:

1. Any prisoner transport vehicle owned by the Department must be equipped with a barrier separating the prisoner and driver's compartment. Such barriers may be constructed of wire mesh or heavy duty plastic. The barrier must not preclude conversation between prisoners and officers.
2. All prisoner transport vehicles will be equipped so that exit from the prisoner compartment cannot be made without assistance from the transporting officer.
3. All equipment required in any patrol vehicle:
 - a. Blue emergency (warning) lights,
 - b. Siren,
 - c. Protective cage separating the front and rear passenger compartments,
 - d. Loud speaker system,
 - e. A mobile radio transceiver,
 - f. Blood Borne Pathogen kit,
 - g. Fire extinguisher,
 - h. An emergency blanket,
 - i. Flares (Fusee type),
 - j. A reflective traffic vest,
 - k. Hobbles,
 - l. Basic first aid kit,
 - m. Biohazard protection equipment, and
 - n. A resuscitation device,
 - o. Starting in 2006, protective window screens in all prisoner compartments.

VIII. TECHNICAL SURVEILLANCE VEHICLE:

- A. The Technical Surveillance Vehicle (TSV) is specifically designed to function as a technical surveillance observation and listening post.
1. The TSV provides this agency with the capability to get close to a suspect or target location for the purpose of electronically recording the conversations, physical activities, and gathering quality evidence of a specific investigative nature.
 2. The vehicle is equipped with audio visual monitoring equipment. The use of these electronic devices and recording equipment must conform to Florida State Statutes.
- B. The TSV should never be used for any type of overt law enforcement or police activity.
- C. Only trained and qualified personnel will be authorized to operate and use the TSV.
- D. The storage, maintenance, use, and operation of the Technical Surveillance Vehicle is the responsibility of the Special Investigation Division.
1. The TSV will be stored in a secured location known only to members of the Special Investigation Division and the Chief of Police.
 2. The Technical Agent will be responsible for maintaining a TSV file, which will contain complete information on the TSV and the equipment it contains.
 3. It is the responsibility of the Technical Agent to ensure that the log is properly completed and maintained.
- E. Qualifications and training:
1. The operator of the TSV must be a current member of the Special Investigation Division.
 2. The operator of the TSV must have completed specialized instruction and training in the safe and proper operation, use and care and maintenance of the vehicle.

F. All requests to use the TSV will be made through the Commander of the Special Investigation Division.

G. All requests to utilize the TSV by other law enforcement agencies must be made by the Chief, Sheriff, or Agent in charge to the Special Investigation Division Commander.

H. General operating procedures:

1. Prior to placing the TSV into service, the primary operator must conduct a "pre-operation" checklist in order to make sure all the equipment and systems are functioning. If sufficient time cannot be set aside to check the vehicle, equipment and systems properly, the vehicle will not be used.

2. All trained and qualified members will familiarize themselves with the manual of instructions and operating procedures for the equipment. The checklist and other instructions will be issued to all members during training and qualification in the use of the TSV by the Technical Agent.

IX. SWAT / ARMORED PERSONNEL VEHICLES:

A. The SWAT unit(s) and/or the Armored Personnel Vehicle (APV) will respond to any situation where the legitimate purposes of law enforcement can be enhanced through its use.

B. The primary uses of the SWAT unit(s)/APV include, but are not limited to,

- 1. Transporting SWAT Team Members and supplies to and from an incident.
- 2. Use as an on scene command post.
- 3. Assisting in training of SWAT Team members.
- 4. The APV may only be utilized under the direction of the SWAT Commander or designee.

C. The SWAT Team Commander and/or Chief of Police will authorize the use of the SWAT units or APV, when the need arises.

D. Qualifications and training:

1. Any officer assigned to the SWAT Team with a valid Florida Driver License may operate the SWAT units or the APV.

E. The SWAT Team Commander will ensure all maintenance is completed on schedule and the vehicles are in operable condition.

1. Any officer who becomes aware of any mechanical problem or damage will immediately report it to the SWAT Team Commander.

F. The SWAT unit(s)/APV will be equipped with all equipment deemed necessary to complete the operation prior to response to an incident scene. Selection of equipment to be carried to any incident is the responsibility of the SWAT Team Commander.

X. BOMB TRUCK:

A. The Bomb Squad and Bomb Truck and Bomb Transport Trailer and Robot will respond to all calls where a suspected explosive device/ ordnance has been located.

1. Personnel and equipment will be used to attempt to render the suspected devices safe.

B. All requests to use the Bomb Truck, Robot or Trailer will be directed through the Commander of the Bomb Squad or the Senior Bomb Squad Technician.

C. Qualifications and training:

1. Any officer assigned to the Bomb Squad with a valid Florida Driver License may operate the Bomb Truck, Robot and Trailer, after receiving instruction from the Bomb Squad Commander or a designee familiar with the operation of the equipment.

D. The Bomb Squad Commander will ensure all maintenance is completed on schedule and the vehicle is in operable condition.

E. The Bomb Truck will be equipped with all equipment deemed necessary to complete the operation prior to response to an incident scene. The equipment may include, but is not limited to,

1. X-ray processing equipment,
2. Bomb suit(s),
3. Disrupter equipment,
4. Personal jump suits, and
5. Tools.

F. The Bomb Truck will be used to tow the Bomb Transport Trailer and Robot to be used to transport a device to safe area.

G. A list of personnel assigned to the Bomb Squad is maintained and updated by the Bomb Squad Commander. The platoon roster will reflect the Bomb Squad members assigned to the Patrol Division. Only these personnel are authorized to operate the Bomb Truck, Robot or Trailer.

XI. ELECTRIC CAR

A. The electric car will be used primarily to patrol the City Place area and its surrounding areas. It may be utilized in other areas for limited periods of time while conducting special operations or community service activities.

B. The electric car is a motor vehicle as defined by FSS. Its normal operation is the same as any other car. The electric car is limited in use by its design to low-speed patrol and response. It is never to be used in any pursuit situation or where its use poses a hazard to the operator or any citizen.

C. The electric car is authorized for use by any Police Officer assigned to City Place. The Community Response Supervisor with responsibility for City Place may assign the vehicle to any unit or operation where needed short term upon request.

D. No special license is needed to operate the electric car. Users will be instructed on the charging procedure for the vehicle by other members familiar with its operation or by reading the owner's manual for the vehicle.

E. The members, normally assigned to City Place and the electric car, are responsible for normal maintenance when notified by Fleet Maintenance and for seeing to repairs when needed.

F. The electric car will be equipped with blue lights, a PA/Siren, a fire extinguisher, a first aid kit, and an Infectious Disease Safety Kit.

G. Any member of the Department holding a valid Florida operators license may be authorized to operate the electric car when necessary.

XII. COMMUNITY OUTREACH UNIT / MOBILE COMMAND UNIT

A. The Community Outreach Unit (COU) is a special purpose vehicle primarily designed to be deployed for extended periods of time as a command location for community outreach and special operations.

B. The Patrol Shift Commanders may authorize the emergency use of the COU as a mobile command post. At the request of the Fire Department the COU may be deployed for fire or hazardous materials incidents.

1. An escort vehicle can be provided for the COU any time the unit is being deployed at the request of the operator.
2. Operators will be assigned keys for the COU. Keys will not be duplicated without the written consent of the Field Operations Bureau Commander or designee.

C. The COU will be staffed only by authorized personnel. The vehicle will be staffed at all times while deployed. The only exception to this staffing requirement is when the vehicle is permanently deployed and connected to shore power at special events.

1. While deployed, the COU operator is responsible for the vehicle and its equipment. The operator will remain with the vehicle and not be assigned any duties that would conflict with operator responsibilities. While deployed, the COU operator reports directly to the Incident Commander or designee.
2. The Incident Commander or supervisor on scene will inform the operator of the location where the COU is to be deployed. The final decision on safe positioning and placement of the vehicle is that of the operator.
3. The COU will not be deployed within 25 feet of high tension cables, overhead power lines, or overhead obstructions.

D. Qualifications and Training:

1. Members who have completed training in the operation of the COU are authorized to operate the vehicle.
2. All drivers will attend an approved 8 hour course.
3. Prior to placing the COU into service, the primary operator must conduct a "pre-operation" checklist to ensure all systems are functioning.

E. Maintenance of the COU

1. The COU Coordinator is responsible for ensuring all maintenance is completed and the vehicle is in operable condition.
2. The supervisor of the unit utilizing the vehicle for community outreach activities or special operations will ensure that the vehicle is kept clean, fueled and inspection ready at all times.
3. At the conclusion of any operation, the vehicle will be cleaned, stocked, and fueled.
4. Any member who becomes aware of any problem or damage will report it immediately, in writing to the COU Coordinator.

F. The COU will be equipped with the following

1. All items necessary to comply with state law
2. Blue emergency (warning) lights
3. Siren
4. First Aid kit
5. Blood Borne Pathogen Kit
6. Emergency Blanket
7. Flares
8. AED (Automatic External Deliberator)
9. A resuscitation device

- 10. Fire extinguisher
- 11. 2 reflective Traffic Vests
- 12. Scene Lighting & extension cords
- 13. Copy/Fax/Print / Scan all in one color laserjet
- 14. HP large format printer (24-inch)
- 15. Radio, communications and computer equipment necessary to operate as a mobile command post.

XIII. DIVE TRUCK & INFLATABLE BOAT:

- A. The Dive Team Truck and Inflatable Boat will be utilized to facilitate the movement of Dive Team members and equipment. The Inflatable Boat can be utilized as a platform, to facilitate a dive operation.
- B. All requests to use the Dive Truck or Inflatable will be directed through the Commander of the Dive Team or designee.
- C. Qualifications and training:
 - 1. Any officer assigned to the Dive Team with a valid Florida Driver License may operate the Dive Truck and Inflatable, after receiving instruction from the Dive Team Commander or a designee familiar with the operation of the equipment.
- D. The Dive Team Commander will ensure all maintenance is completed on schedule and the vehicle is in operable condition.
- E. prior to response to an incident scene, The Dive Truck and Inflatable will be equipped with all equipment deemed necessary to complete the operation.
- G. A list of personnel assigned to the Dive Team is maintained and updated by the Dive Team Commander. The platoon roster will reflect Dive Team members assigned to the Patrol Division.

XIV. HOSTAGE TEAM VEHICLE(S):

- A. The Hostage unit(s) will respond to any situation where the legitimate purposes of law enforcement can be enhanced through its use.
- B. The primary uses of the Hostage unit(s) include, but are not limited to,
 - 1. Transporting Hostage Team Members and supplies to and from an incident.
 - 2. Use as an on scene command post.
 - 3. Assisting in training of Hostage Team members.
- C. The Hostage Team Commander and/or Chief of Police will authorize the use of the Hostage units when the need arises.
- D. Qualifications and training:
 - 1. Any officer assigned to the Hostage Team with a valid Florida Driver License may operate the Hostage units.
- E. The Hostage Team Commander will ensure all maintenance is completed on schedule and the vehicles are in operable condition.
 - 1. Any officer who becomes aware of any mechanical problem or damage will immediately report it to the Hostage Team Commander.

F. The Hostage unit(s) will be equipped with all equipment deemed necessary to complete the operation prior to response to an incident scene. Selection of equipment to be carried to any incident is the responsibility of the Hostage Team Commander.

XV. MAINTENANCE AND REPAIRS

A. No modifications or repairs, excluding flat tire changes and routine fluid level checks and additions, will be made to any police vehicle mechanical, electrical, safety, or restraint systems by any member without specific authorization of the appropriate Bureau Commander and/or the Fleet Maintenance Department.

1. Repairs to factory installed vehicle systems or added systems, such as police mobile radios, MVR's, MCU's, etc., will be accomplished only by those specific members trained and assigned such functions or by authorized contract maintenance providers.

B. Maintenance personnel employed by the City or any contract maintenance facility are authorized to operate vehicles to meet maintenance and repair needs.

XVI. SEGWAY HUMAN TRANSPORT:

A. Segway Human Transport (Segway HT) is a two wheeled, counter balanced, electric powered vehicle designed to carry one person at any one time. The Segway HT will be utilized to patrol downtown and surrounding areas. It may be utilized in other areas while conducting special operations or community service. The Segway HT will be operated by police personnel familiar with its operation and with the authorization of an on-duty shift commander.

B. The Segway HT is designed to go anywhere a wheel chair is permitted. For safety concerns, the Segway HT should be used primarily on sidewalks and public access areas. Street usage should only be utilized when absolutely necessary.

C. Orientation training in the use of the Segway HT will be provided by designated personnel prior to use.

1. Each operator is responsible for the safe operation of the vehicle while assigned and the overall security of the Segway HT and all assigned equipment.

2. For operator safety a department approved helmet will be worn during the operation of the Segway HT.

D. Members assigned to the downtown area will be primarily responsible for normal maintenance and upkeep of the Segway HT, reporting all equipment problems to an on-duty shift commander who will facilitate repairs.

E. For night time usage, Segway HT's are equipped with a front and rear light. Segway HT's will also be equipped with a first aide kit.

XVII. REFERENCE:

- SOP # III-1 Arrest Procedures.
- SOP # III-2 Arrestee Transportation.
- SOP # III-3 Prisoner Processing/Temporary Holding Facility.
- SOP # III-19 Patrol Vehicle and Equipment
- SOP # III-21 Use of Safety Belts/Restraining Devices
- SOP # IV-19 Terrorism/Weapons of Mass Destruction Response.
- SOP # IV-25 SWAT Team Function.
- SOP # IV-26 Hostage Negotiations
- FSS Chapter 934, Security of Communications.

Delsa R. Bush, Chief of Police

Original issue: 08/11/89
Revised: 04/03/2006
I.D. # 1070

History: SOP # changed to III-22 on 01/01/2005, SOP # changed on 06/01/1999
Old SOP # 6.620.042 Special Purpose Vehicle/Aircraft, 6.620.045 Prisoner Transport Van, 6.620.046, Special Purpose Vehicle/Airboat, 6.620.055 Duties and Responsibilities of the Helicopter Pilot, 6.630.016 Technical Surveillance Vehicle, 6.640.049 Use & Deployment of Two & Three Wheeled Motorcycles, 6.640.051 Four Wheel Drive Vehicles, 6.640.052 All Terrain Vehicles
Revision Dates: 06/01/1999, 12/15/1999, 06/30/2000, 01/01/2000, 05/30/2002, 11/21/2002, 01/01/2005, 09/15/2005, 04/03/2006

Job Title Task Files: Narcotics Division Commander, Traffic Sergeant, Community Response Commander and Supervisor, SWAT Team Commander, Administrative Support Sergeant, Hostage Team Commander